

Private Car Transport Policy

On occasions, the use of private cars for transporting small numbers of people may be required e.g the sports team being taken by teacher or parents/carers to an away sporting match.

- All volunteer drivers must read this policy and sign the transport policy slip annually consenting to the policy.
- All drivers must adhere to the Highway Code.
- All drivers must have insurance cover when carrying children.
- All vehicles must conform to all legal requirements.
- Each child must be restrained by a seat or lap belt and no child should be transported in the front passenger seat, with the exception of the driver's own child at their discretion.
- Parents must supply booster seats for their child if under 135cm tall and have given permission for them to travel in a staff/other parents cars for a school organised event. It is the driver's responsibility to see the seat is used.
- No adult should be 1:1 with a child unless it is their own.
- The teacher in charge will ensure that permission has been obtained from the parent to ensure that all parties are fully informed of the transport to and from events.

Signed:



Chairperson, Board of Management

